



**GUAM SOLID WASTE AUTHORITY
BOARD OF DIRECTORS' MEETING**

May 21, 2013

3pm to 4:30 pm

Ricardo J. Bordallo Governor's Complex, Adelup
Small Conference Room

MINUTES

I. Call to Order

The Guam Solid Waste Authority Board of Directors' meeting was called to order by Board Member, Andrew Gayle, at 3:05pm.

II. Roll Call

Board Members:

Jonathan Denight

Andrew Gayle

Elyze Iriarte

Alexandra LG Taitano

Management & Staff:

Chace Anderson

GBB Vice President/Receiver Operations Manager

Alicia Fejeran

Board Secretary/Customer Service Supervisor

Keilani Mesa

Customer Service

Roman Perez

Operations

Frank Babauta

Operations

III. Welcome New Board Member

Andrew Gayle welcomed new board member, Elyze Iriarte.

IV. Consent Agenda

i. Approval of Draft Minutes

Board member, Jonathan Denight, motioned to approve minutes from Board Meeting held on 3/18/13. Board member, Alexandra Taitano, seconded. There was no objection and no further discussion. Motion was passed.

V. Unfinished Business

a. Consideration/ Adoption of Parliamentary Procedures

Jonathan Denight suggested adopting Roberts Rules. Andrew Gayle



motioned to adopt Robert's Rules, and Elyze Iriarte seconded. There was no objection and no further discussion. Motion was passed.

b. Board Elections

i. Chair

Although board member, Joseph Duenas, was not at the meeting, Jonathan Denight said he had spoken to him about becoming interim Chairman. Mr. Duenas, said Mr. Denight, would take on the duties of interim chair if the Board so approved. Andrew Gayle asked if anyone else was interested in being the interim chair person, and no other nominations were made.

Jonathan Denight motioned to elect Board member, Joseph Duenas to be interim chairman, and Alexandra Taitano seconded. There was no objection and no further discussion. Motion was passed. Joseph Duenas will be interim chairman until the board adopts rules and regulations and permanent officers will be elected.

ii. Vice- Chair

Andrew Gayle asked if anyone was interested in the position. Mr. Gayle said he would gladly serve as vice chair. No other nominations were made. Jonathan Denight motioned to elect Andrew Gayle as interim Vice Chair, and Alexandra Taitano seconded. There were no objections and no further discussion. Motion was passed.

iii. Other Officers

Board agreed that other officers will be elected after the board adopts rules and regulations.

c. Legal Counsel

i. Procurement for Legal Counsel for the Board

Board members discussed either hiring a firm or an in house attorney. The board requested GBB/GSWA to draft an RFP and handle procurement. Receiver Operations Manager, Chace Anderson, said he has already begun acquiring other RFPs, and if the board would like to go in that direction, then GSWA will prepare a proposed RFP and an outline for the scope of work. Scope will be a limited term employment.

VI. New Business

a. Community Host Fees Report to PUC

The board members were provided a letter that Receiver Representative, David Manning, had wrote to the PUC regarding the amount of funds collected and given to the PUC. Chace Anderson explained that the community host fee is distributed to the villages of Inarajan and Ordot for the burden of hosting the Layon Landfill and Ordot Dump. He also mentions that there is a criteria as to what the communities can use the money for. This fee



was implemented on October 1, 2012, and money is moved to the PUC once a quarter. GSWA remits what fees were collected.

b. GSWA Land Ownership

Chace Anderson explained that the Attorney General's office has to provide an instrument to transfer the properties, but they have not yet provided it. GSWA does own the property where the Harmon transfer station and GSWA offices are located. Layon landfill is under the Government of Guam's name, and the transfer stations are under the Chamorro Land Trust's name. GSWA will upgrade the transfer stations and get them a solid waste permit. Board member, Elyze Iriarte, requested for GSWA to provide a list of all properties.

VII. Open Discussion

a. Hiring of Board Secretary

Board member, Jonathan Denight, said there are a lot of things to be done for the board, and he would like to hire one employee for the board, a secretary. He is concerned that the current secretary for the board, Alicia Fejeran, will not be able to serve the board completely as a secretary due to other job duties as a customer service supervisor. Chace Anderson informs the board that it is part of Ms. Fejeran's job capacity to be the board's secretary. Andrew Gayle suggested that it might be early to hire someone full time. He also said that a secretary would be listed under *Other Officers*, and until the board hires an attorney and adopts rules and regulations, they can then get off interim positions, and elect permanent officers including a board secretary.

b. Adding GSWA Reports to Meeting Agenda

The board decided that each board meeting should have an opportunity for GSWA management to give a report on what GSWA has completed within the last period to include financial and operating reports. Board member, Alexandra Taitano, said she would also like management to provide information about meetings held off island. Chace Anderson said he will inquire with David Manning on what information can be presented at the Board meetings because all reports usually have to be presented to the Court first. Andrew Gayle said the reports would not be as extensive as the court reports. He said he would like these reports to be an item on each meeting agenda.

c. Curbside Recycling Pilot Program

Andrew Gayle asked Chace Anderson if the curbside recycling program is required by the consent decree. Anderson responded that it is not required. Gayle asked Anderson what the current plan is regarding the curbside recycling and if they could get a timeline. Anderson explained that if the cost of collecting the recyclables and disposing to a processor could be less than



the current tipping fee of \$171.60 per ton, then it would be economically reasonable. He explained that GBB/GSWA have been looking at consolidating the trash collection routes and making it only four days a week instead of five so the recycling collection could be accommodated. He said the timeline should be provided to David Manning by June 2013 then presented to the court for approval. Anderson said it would be a 26 week implementation which would include the time it takes for the shipment of recycle carts and lids and delivery of recycle carts to customers.

VIII. Public Forum

Thomas Hertzlet from Guam Tire Importers said he was concerned about the disposal of waste tires. He said tires are piling up, and importers are collecting money, but there is currently no outlet for tires. Chace Anderson said that tires were under GSWA when the the recycling fund had been under the management of the former Solid Waste Management Division, but then the Legislature moved the recycling fund to the Guam Environmental Protection Agency. Board member, Andrew Gayle, said that if GSWA could get jurisdiction of tires, a funding source could be acquired, and an analysis could be done to see how much it would cost to recycle or dispose of tires, but at this point, GSWA does not have the jurisdiction.

IX. Next Meeting

The Board members agreed to hold meetings on the third Wednesday of every month at 9:00 a.m.

X. Adjourn

Jonathan Denight motioned to adjourn meeting adjourned at 5:02 p.m. Elyze Iriarte seconded. There were no objections. Motion was passed.